



PANSKURA BANAMALI COLLEGE(Autonomous)

NAAC re-accredited 'A' Grade (2016-2021), DST-FIST (Govt. of India) and DBT-BOOST (Govt. of West Bengal) sponsored Autonomous College (2018-19 to 2028-29) with research centre under Vidyasagar University, West Bengal

Website : www.panskurabanamalicollege.org

E-mail : principal.pbc@gmail.com

Important notice for UG Admission Process - 2018

A. Information for admission

1. Selection for admission in to different courses will be done according to merit basis.
2. Candidates selected for admission in a particular subject in a selection list, will have to pay requisite admission fees strictly within stipulated date and time.
3. Both on line and off line payment system are available. Candidates willing to use off line payment system, have to generate Bank Challan (PNB) by login to their admission account in the admission website and pay requisite admission fees as stated in the challan to any branch of Panjab National Bank.
4. Candidates also have to collect fees payment receipt (either auto generated for online payment or provided by PNB bank for off line payment). This should have to produce during verification process of original documents.
5. For admission into Non-traditional Subjects (i.e., Microbiology, Biotechnology, Computer Science and BCA) and Economics: Candidates once admitted, there name will not be considered for other subjects in next selection list if any.
6. For other subjects, if selected in a subsequent selection list according to merit, admitted candidates may take admission to the new subjects, only after cancellation of the previous admission. Cancellation of previous admission can be done by login into admission website. Admission fees of previous admission cannot be adjusted at time of new admission.
7. Date and time of verification can be found in the admission website.
8. Verification of original documents and application form (printed at the time of online application) will be done by the college office within stipulated date and time as mentioned in the admission website. If candidate does not appear for verification of original documents on the stipulated date and time, his / her provisional admission will automatically have cancelled. If any irregularity / mismatch are found during verification of original documents, or any other stage, provisional admission will automatically be cancelled.
9. Admission process will be completed after the verification of original documents and application form generated at the time of online application.
10. Selection of Generic Elective Course (GEC) will be done according to merit basis within one week of the commencement of the classes. Commencement of 1st semester classes will be notified on college website in due time
11. The name of the students, who fail to attend 75% of the total classes held within first 15 working days, will be deleted from the admission register.



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B. Steps for admission:

Step-1: Selection of candidates: Check whether selected for provisional admission in a selection list published.

Step-2: If selected and if agreed to take admission, login to your account in the admission website within prescribed date and time. Lock your subject, take a print of locked subject and then pay your admission fees.

Step-3: Payment of admission fees:

(a) For off-line payment of admission fees, click "Off line payment" menu then generate challan and deposit requisite fees shown in the challan in any branch of Panjab National Bank within stipulated date and time. Also collect counter parts (both college copy and student copy) of the challan

(b) For on-line payment of admission fees, click "online payment" menu and pay requisite fees and collect auto generated payment receipt within stipulated date and time.

Step-4: For verification of original documents: Come to the College office and produce original testimonials, printed application form generated during online application, payment receipt for application and admission. If completed successfully, your provisional admission is complete.

C. Document required for admission during verification:

1. Original and one self-attested photocopy of H.S. Mark sheet
2. Original and one self-attested photocopy of Madhyamik Admit card / Certificate for verification of age.
3. Original and one self-attested photocopy of Caste certificate, if applicable
4. Original and one self-attested photocopy of PWD certificate, if applicable
5. Two passport size Photograph
6. Original payment receipt for application and admission
7. Original School leaving certificate.
8. Print copy of locked subject
9. Payment proof
10. Downloaded Application Form

All admissions are provisional and authority has the right to cancel admission for wrong information/ suppression of facts or any other reason.

Principal
Panskura Banamali College